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October 21, 2019

TO: Local Presidents

FROM: VEA Fitz Turner Commission for Human Relations and Civil Rights
JoEllen Livingston, Chair; Naila Holmes, Staff Liaison

SUBJECT: 2020 Nominations for the Fitz Turner Commission's Awards Program

On behalf of the Fitz Turner Commission for Human Relations and Civil Rights, we are pleased to provide you with our Awards Packet. As you will note, the brochure combines three awards: the Turner, Futrell and Youth Awards. If you have not already done so, now is the time to consider whom you will nominate for each award. Enclosed is a copy of the nomination packet and brochure which contains descriptions, nomination procedures, and a nomination form for the awards. You will also find the nomination packet and brochure on the VEA website www.veanea.org. The awards will be presented at the 2020 VEA Delegate Assembly in Hampton, Virginia. The awards criteria specify that nominators are to send no more than ten (10) single-sided pieces of supporting documentation.

The deadline for submitting the nomination form and documentation binder to support the nomination is 4:30 p.m. on Friday, January 24, 2020.

The Fitz Turner Commission will select recipients based on the criteria described in the enclosed nomination packet and brochure at its February 2020 meeting. **Please be reminded that a nominee has to meet only one of the criteria for each award.** The documentation provided should serve as evidence that the nominee did, in fact, make a significant contribution in the area selected.

Members of the Fitz Turner Commission are available and willing to attend local and district meetings to share information about the Commission's charges, activities and its awards program. See the enclosed listing for the names of Commissioners assigned to your district.

If you have questions or need additional information, please feel free to call us at 1-800-552-9554 extension 324 or 335 or (804) 648-5801, extension 324 or 335.

Enclosures

c: VEA Board
UniServ Council Chairs
UniServ Directors
Fitz Turner Commission

General Awards Criteria

1. Obtain the nominee's permission.
2. The nominations packet and all supporting materials are to be submitted in a 3-ring notebook with pages in protective sleeve covers.
3. Complete the "Nomination Form" (*included in this packet*).
4. Letter of nomination - no more than three pages, signed by an active VEA member. Letter must specify:
 - Award for which person or group is being nominated
 - Biographical information about nominee
 - What nominee has done to meet criteria for the award
5. Complete the appropriate "Criteria Eligibility Form" (*included in this packet*).
6. Two letters of support - each letter no more than three pages - submitted from other members of the community familiar with nominee's work. (*These individuals need not be VEA members.*)
7. Nominators must submit a current 8x10" quality photograph of the nominee with the nominee's name on the back.
8. **Distinct Award packets accepted and the person can be considered for more than one award.**
9. **Supporting Materials:**
 - A. For each nominee, nominators may submit a resume limited to two pages of 12pt Times New Roman font.
 - B. For each nominee, nominators are required to submit supporting materials of up to ten single-sided pages, but will not include the resume.
 - C. All supporting materials must relate to the specific awards criteria for which the individual, association, or organization is being nominated. (*See the "Criteria Eligibility Form" for each award, included in this packet.*)
 - D. Appropriate supporting materials may include news clippings, photographs, magazine articles, printed programs, certificates and similar materials. Do not send originals or bulky items such as trophies, plaques or mounted certificates; however, the submission may include one audio-visual material that is an example of the nominee's work.
 - E. One audio-visual material such as a DVD, CD or jump drive should not exceed 30 minutes in length. (*This is optional.*) Directions on how to view it must be included.
 - F. Use the "Nomination Materials/Organizing Form" (*included in this packet*) to list and describe all supporting materials. All items must be properly numbered, labeled, and arranged in an orderly, sequential manner. Page numbers begin with the supporting materials.
 - G. All materials submitted will become the property of the VEA Fitz Turner Commission.
10. **Mail or hand deliver the completed nominations packet and all supporting materials to be received by the deadline of 4:30 p.m. on January 24, 2020 to:**

Naila Holmes, Staff Liaison
Fitz Turner Commission for Human Relations & Civil Rights
Virginia Education Association
116 South Third Street, Richmond, VA 23219
For questions, please call: 1-800-552-9554 or 804-648-5801, ext. 324 or 335
11. Nominations that do not meet the submission criteria may not be considered.

General Awards Criteria # 3-6 above must be typewritten and in a 3-ring notebook, but they are not counted as part of the ten single-sided pages of supporting materials.

Nomination Form

VEA accepts nominations without regard to race, color, creed, gender, sexual orientation, or national origin.

I nominate the following individual/organization for the:

*Circle eligibility requirement(s) met
(See **Criteria Eligibility Form** for descriptions. Nominee only has to meet **one** or more of the criteria.)*

Fitz Turner Award for: 1 2 3 4 5 6 7

Mary Hatwood Futrell Award for: 1 2 3 4 5 6 7

Barbara Johns Youth Award for: 1 2 3 4

NOMINEE INFORMATION

VEA Member Non-Member

Nominee's Name _____

Address _____

City _____ State _____ Zip _____

Home/Cell Phone _____ School/Office Phone _____

Home Email _____

Position _____

Local Association _____

NOMINATOR INFORMATION

VEA Member Non-Member

Nominator's Name _____

Address _____

City _____ State _____ Zip _____

Home/Cell Phone _____ School/Office Phone _____

Home Email _____

Position _____

Local Association _____

Submitted by _____

(signature)

*Type this form, the appropriate Criteria Eligibility Form and the Nomination Materials/Organizing Form and mail or hand deliver them with supporting materials by the **deadline of 4:30 p.m. on January 24, 2020** to:*

***Naila Holmes, Staff Liaison
Fitz Turner Commission for Human Relations & Civil Rights
Virginia Education Association
116 South Third Street, Richmond, VA 23219
For questions, please call: 1-800-552-9554 or 804-648-5801, ext. 324 or 335***

Fitz Turner Award for Outstanding Contributions in Intergroup Relations Criteria Eligibility Form

The Fitz Turner Award is presented for outstanding contributions in intergroup relations. It honors an individual or organization for outstanding leadership and for contributions which have enhanced the respect for human and civil rights in Virginia. **The award is not limited to educators or local associations.**

Explain how the nominee meets **one or more** of the following criteria:

1. Demonstrates leadership and creativity in promoting positive human and civil rights and intergroup relations.

2. Works to further understanding of and appreciation for diversity in human and intergroup relations.

3. Applies meaning of positive human and intergroup relations to community situations.

4. Designs/initiates programs to identify and promote the use of effective human and intergroup relations within individual schools.

5. Develops programs to deal with human and intergroup relation issues within the school community.

6. Promotes the inclusion of human and intergroup relations training for in-service and staff development programs.

7. Nurtures the precepts of positive human and intergroup relations within students.

Mary Hatwood Futrell Award for Distinguished Leadership in Education Criteria Eligibility Form

The Mary Hatwood Futrell Award is **presented to a VEA member** for distinguished leadership in education. It honors an educator whose activities have fostered equality of educational opportunities and furthered the achievement of equity and excellence in education.

Explain how the nominee meets **one or more** of the following criteria:

1. Motivation of students to recognize the value of all cultures.

2. Advocate of student rights for an equitable and quality education of all.

3. Achievement of equal educational opportunity.

4. Development of programs designed to gain a greater voice for women in educational policy and decision making.

5. Improvement of the economic/occupational situation of women educators.

6. Elimination of sexual bias in employment.

7. Elimination of stereotyping.

Barbara Johns Youth Award for Human Relations and Civil Rights Criteria Eligibility Form

The Barbara Johns Youth Award is **presented to a K-12 public school student or student organization** whose achievements and activities in school have promoted positive intergroup relations and enhanced the dignity and esteem of others.

Explain how the nominee meets **one or more** of the following criteria:

1. Promotes the elimination of sexism, racism, classism, bigotry or prejudice through leadership in specific activities and actions.

2. Demonstrates leadership in improving the self-esteem and conditions of minorities and the socio-economically disadvantaged.

3. Contributes to peaceful resolution of conflict and/or the elimination of social injustice.

4. Initiates school or community programs or activities which promote understanding of and appreciation for diversity.

Nomination Materials/Organizing Form

To help us identify supporting materials received with award nominations, please number the items you are mailing. List and briefly describe them below. Organize material in order of criteria met and label accordingly.

Number of items mailed: _____

List and describe the supporting items:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____
